

MICHAEL TEEL

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RECENT PROFESSIONAL EXPERIENCE:

Minuteman Press October 2018 through Present

Graphic Tech / Production Manager

- Design, Proof and Update Artwork for Digital and Offset Printing
- Operation of Digital Copiers
- Update and Maintain Computers and Software for Graphics Department
- Provide Customer Service and Coordinate Production

Step2success Marketing December 2017 through September 2018

Graphic Artist

- Design, Proof and Update Artwork for Marketing Materials for Printing

Bayprint..... June 2017 through November 2018

Graphic Designer

- Create, Proof & Update Artwork for Standard and Large Print Production
- Operation of Digital Copiers
- Update and Maintain Computers and Software for Graphics Department

South Tampa Printing June 2008 through June 2017

Graphic Tech / Digital Printing Manager

- Communicate Directly with Clients to Provide Artwork Designs for Printing
- Operation of Digital Copiers and Print Equipment Excluding Offset Press
- Update and Maintain Computers and Software for Graphics Department
- Control and Implement all Internet Activities and Maintain Homepage

SKILLS:

- Computer Operation • Graphic Design • Operation of Printing Equipment
- Working with Variable Data • Web-based Activities • Customer Service

EDUCATION:

University of Phoenix Bachelor of Science in Information Technology, 2004

Saint Petersburg College..... Open Enrollment Courses in Adobe Software

Brewster Technical Adult Trade School Certificate for Printing Course

**Details, References, Portfolio, and Letters of Recommendation
Available by Request**